

Cavett Elementary School

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Site Council

MEETING MINUTES

Pursuant to **A.R.S. 38-431.02**, notice is hereby given to the members of the Cavett Elementary School Council and to the general public that Cavett Elementary School Council will hold a public meeting on,

DATE: Wednesday, September 10, 2025

TIME: 3:00 p.m.

MEETING SITE: Room 110, Cavett Elementary

- I. Call Meeting to Order: 3:02p.m.**
- II. Members Present:** Marnie Robles, Cecilia Armenta, Carol Leeson, Pat Langford, Norma Lerma, Rachel Runnals. Brie Chillious, Teresa Bullard
Non-Members present: Patrice Thumborg
- III. Approval of Minutes from meeting dated, April 30, 2025,** Carol Leeson moved to approve minutes from April 30, Pat Langford seconded motion, all in favor.
- IV. Recruitment of Site Council Members:** Teresa Bullard, Cavett School Counselor, Angelita Cienfuegos, parent, and Angelica Solis Rodrigues, parent have expressed interest in becoming Site Council members. Cecilia Armenta motioned to approve new members, Pat Langford seconded, all were in favor.
- V. Announcements**
 - a. Update on Cavett Enrollment-**Ms. Leeson shared that enrollment is about the same as previous years, about 220 students, it's been a continuous in and out of students being enrolled and dropped enrolled each week. Cavett did not lose any teachers based on enrollment after the 10th day of school. No teachers were placed as DIT.
 - b. Update on Reading Seed-**they have emailed teachers for them to refer students. They are in the initial planning; however, a start date has not been set.
 - c. Update on 21st Century school year-**Langford shared that 3-5 grade students were invited to attend, enrollment is down, and they are in the process of recruiting students. There are currently 2 teachers for academics, and the enrichment choices are: art, gardening and soccer.
 - d. Update on Project Momentum Walk-Throughs-**Ms. Leeson's principal partner has been at Cavett, work has been on resetting Success Criteria, and Cavett Commitments. She will return on October 3, and she will do a walk through. The official Project Momentum walk through will be on September 15th. They will be visiting classrooms with a check list, and the different departments will be looking for specific information depending on their requirements. From this walk through, Ms. Leeson will be able to determine "pattern and trends", she feels that teachers are on the right path, and that instruction is aligned to the learning targets, and student engagement is being implemented. Student engagement is a focus for the district.
 - e. Update on TAIKO Dance from 2025 summer school year-pilot-**Ms. Leeson shared that Ms. Stansbury adhered to a strict schedule, met with all classes each day. Ms. Leeson thought it was worth utilizing OMA tax credit because it provided another enrichment opportunity for students to do during summer school. Ms. Stansbury included visual arts, dance and drums.
 - f. Update on Beginning of Year Testing-**Leeson shared that DIBELS has been completed at 100%, iReady diagnostic for 1-5 grade is completed. The Kinder window for testing opened on September 8, they will need to complete either one on one or in a small group.

VI. Action Items

- a. **Approval Buses for classroom field trips-** Ms. Leeson asked Site Council to approve the fee to pay ½ of a bus per teacher, so that 2 classes could share a bus and go on 2 field trips together, throughout the 2025-26 school year. Currently, each bus costs \$150, therefore, ½ a bus per teacher would be \$75.00/per teacher. Funds would be provided through the Field Trip Designated Tax Credit budget. Cavett has 11 teachers K-5 for a total of \$825 for field trip buses. Site Council agreed that field trips are essential for providing students in our community with academic experiences outside of the classroom. Ms Leeson moved to approve funding for field trip buses, Cecilia Armenta seconded the motion, all in favor.
 - b. **Tucson Symphony Orchestra-**\$400 of undesignated tax credit funding is needed for 3-5th grade students to attend a performance of the Tucson Symphony Orchestra. Brie motioned to approve, Rachel seconded the motion, all in favor.
- VII. **Call to Audience** (council will decide how much time will be allocated at the meeting)
 - Teresa Bullard asked if Cavett has a funding source to help purchase plants to beautify the school for the Cavett Gardening Club. Ms. Leeson said that funds could come from “Undesignated Funds”, however, a plan or wishlist from HomeDepot, a vendor with TUSD and a quote needs to be presented to Site Council in order to get approval.
- VIII. **Agenda Items for Next Meeting**
 - funding for Cavett Gardening group
- IX. **Adjourn-meeting at 3:34 pm**

Dated this 10th day of September 2025
Cavett Elementary School Council