

Cavett Elementary School

2120 E. Naco Vista

Tucson, Arizona 85713

Phone: 520-225-1300 Fax: 520-225-1301

Site Council

MEETING MINUTES

Pursuant to **A.R.S. 38-431.02**, notice is hereby given to the members of the Cavett Elementary School Council and to the general public that Cavett Elementary School Council will hold a public meeting on,

DATE: Tuesday, December 5, 2023

TIME: 3:00 p.m.

MEETING SITE: Room 110, Cavett Elementary

I. Call Meeting to Order at 3:07p.m.

Members Present: Carol Leeson, Marnie Robles, LuzElena Howard, Brie Chillious, Cecilia Armenta, Pat Langford, Luzdivina Navarrette

Non-Members present: no non-members present at the meeting

II. Approval of Minutes from meeting dated, September 5th, 2023, Cecilia Armenta motioned to approve, Ms. Leeson seconded, all in favor, approved.

III. Recruitment of Site Council Members-consistently recruiting new members, sad to announce that Ms. Vanessa Garcia will no longer be able to be part of the Site Council due to starting a new position within TUSD.

IV. Announcements

- a. **Update on Book Vending Machine-**approximately \$1,400 worth of books were ordered for the Book Vending Machine. There is approximately \$600 left to spend, and Andrea in the library is generating a list of book titles for ordering library books for check out.
- b. **Update on Cavett Enrollment-**Ms. Leeson shared that enrollment is increasing daily, each day there is approximately one student each day. We are excited that families are choosing Cavett, however, we are experiencing growing pains, as we accommodate more students.
- c. **Update on Cavett School Letter Grade-**Ms. Leeson shared that as a result of State testing, Cavett dropped 2 letter grades from a B to a D. Cavett was 0.22% away from being a C. With this new letter grade, the school is required to meet with the State, and district. Together they will be looking at class schedules and digging into data and creating an action plan for improvement. The formula for letter grade is changing for next year for targeted student growth, which could affect our letter grade as well. At this time, the plan is to target the students who made medium and high proficiency growth. We need to be intentional in who we are targeting in interventions. At this time, Goal for proficiency is 30% in quarter 2 and is 40% in quarter 3. Cavett's current goal is to continue doing teacher clarity, and targeted instruction, which should strengthen Tier I instruction. And continue to work with RTI teacher, and interventionist.
- d. **Update on Reading Seed-**the tutors have started weekly working with 2-4 students in each classroom in grades K-2.
- e. **Parent Classes-**Quincy Douglas Library will be offering bilingual computer classes beginning in January from 10:30-11:30 every Wednesday, to help build parent's digital literacy.

V. Action Items

VI. **Call to Audience** (council will decide how much time will be allocated at the meeting)

VII. **Agenda Items for Next Meeting**

- Brie Chillious shared that she is a volunteer with Literacy Connects and the contact at the College of Education for information on volunteer opportunities. Ms. Leeson would like to target grades 3-5th in literacy.

Adjourn-meeting at 3:27p.m.

Dated this 5th day of December, 2023

Cavett Elementary School Council