

Cavett Elementary School

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Site Council

MEETING MINUTES

Pursuant to **A.R.S. 38-431.02**, notice is hereby given to the members of the Cavett Elementary School Council and to the general public that Cavett Elementary School Council will hold a public meeting on,

DATE: Tuesday, February 6, 2024

TIME: 3:00 p.m.

MEETING SITE: Room 110, Cavett Elementary

- I. **Call Meeting to Order** at 3:08 pm by Marnie Robles
Members Present: LuzElena Howard, Cecilia Armenta, Marnie Robles, Carol Leeson, Luzdivina Navarrette.
Non-Members present: Rachel Reynolds
- II. **Approval of Minutes from meeting dated, December 5, 2023**, Cecilia motioned to approve, LuzElena Howard seconded, minutes approved by all.
- III. **Recruitment of Site Council Members**, Rachel Reynolds, kindergarten parent is present at today's meeting.
- IV. **Announcements**
 - a. **Update on MOY Benchmark Data**, middle of the year benchmark indicates that although many students K-5 are minimally proficient, however, there are several students are making gains. Amplify consultant is working with teachers K-3, to dive into data, and create groups to close learning gaps. TUSD Assessment and Instruction coach, Jon Slingerland, will work with 2-5 teachers to complete a data dig. The goal is to look at 3rd quarter benchmark, and to gauge where we are in our instruction and pacing, and modify and adjust as needed, including creating common formative assessments, to make sure that they are on the right trajectory to meeting benchmark.
 - b. **Update on Curriculum Needs Assessment**, this is a district requirement that is due in March. Cavett is still in the process of completing. This version is easier to complete, with 8 questions. The staff will come together to complete during Wednesday PD, to include a discussion with the staff to make sure that our needs are being met. Cecilia Armenta will support with getting a group of parents to participate in the CNA.
 - c. **Update on Cavett School Scheduled Walk Throughs**, walkthroughs have begun. The State Rep, Tracy Maynard, is guiding Cavett's school improvement to increase our letter grade. She will help refine systems and processes currently in place to make sure that we are on the right path for increasing student achievement. She will also observe PLC's to make suggestions for refining the process to make them more effective.
- V. **Action Items**
 - a. **Approval of Purchases through Undesignated Tax Credit**
 - **Sensory items for students**-Ms. Leeson is asking the SC to approve the use of \$1000 of undesignated tax credit money to be used to purchase Sensory items for the

classrooms, this may include oral chew toys, alternate seating, and other sensory items for students. Marnie motioned to approve \$1000 of undesignated tax credit funds, Rachel seconded the motion, all were in favor.

- **Student laptop and iPad chargers-** Cavett is currently missing several charges, they may have been stolen when one of the classroom was broken into. They are expensive to replace, however much needed. At this time, a specific dollar amount has not been determined by the vendor. Ms. Leeson will bring the total to the Site Council to approve at the next meeting.
- **Student laptop and iPad headphones-**student headphones are in need of replacement. At this time, Ms. Leeson is asking for \$500 of undesignated tax credit funds to purchase new headphones. If there is enough money in Title I she will purchase them with Title I funding, however, if there is not enough money left over in Title I budget, she is asking that half of the purchase of headphones be purchased between Title I and Undesignated Tax Credit money. Cecilia motioned approve half of the funding of Cavett headphones through undesignated tax credit funding, LuzElena seconded the motion, all were in favor.
- **Simple Solutions Math workbooks for 2024-25 school year-** \$2,700 of undesignated tax credit funds are needed to purchase Simple solutions student books for grades 2-5. Cecilia motion to use \$2,700 of undesignated tax credit funds to purchase Simple Solutions math workbooks for students grades 2-5, Rachael seconded the motion, all were in favor.
- **Scholastic News Magazines for 2024-25 school year-** for grades K-5. \$1,999.22 of undesignated tax credit funding are needed to purchase the magazines for classrooms. LuzElena Howard motioned to approve \$1,999.22 of undesignated tax credit funds to purchase Scholastic Magazines for the 2024-25 school year, Cecilia seconded the motion, all were in favor.
- **Ms. Leeson** shared that OMA Taiko instructor, Ms. Stansbury is requesting funding for a 5th grade field trip to Sadaiko Taiko studio. She is asking for a total of \$950, to pay for the fieldtrip entry fee of \$750, plus a bus of \$150 for the transportation to be paid by OMA Tax Credit funds. Marnie motioned to pay for \$950 of OMA tax credit money to pay for the 5th grade field trip to Sadaikl Taiko studio, Carol seconded the motion, all were in favor.

VI. **Call to Audience** (council will decide how much time will be allocated at the meeting)

VII. **Agenda Items for Next Meeting**

- **Update on total price for sensory items**
- **Update on price for purchasing replacement headphones**

VIII. **Adjourn-**meeting was adjourned at 3:37 p.m.

Dated this 6th day of February, 2024
Cavett Elementary School Council